



ACALANES ADULT EDUCATION (AAE) adulted@auhsdschools.org

1963 Tice Valley Blvd., Walnut Creek, CA 94595, 925-280-3980 ext. 8001 Fax 925-2801

Registration Form

Disclaimer: I realize that there is an inherent risk of injury when participating in these classes or activities. I understand and acknowledge that in order to participate in these activities I agree to assume liability and responsibility for any and all potential risks which may be associated with participation in such activities. I understand that Acalanes Union High School District does not carry any medical accident insurance for injuries sustained in its programs and I therefore assume the risk of any injuries arising out of or in connection with participation in said classes or activities. In the event of any emergency, I authorize the school officials to secure from any licensed hospital, physician, and/or medical personnel any treatment deemed necessary for immediate care and agree that I will be responsible for payment of all services rendered. In the event that the student is a minor, the above consent must be agreed upon and signed by the parent.

Use of Photos - AAE reserves the rights to photograph facilities, school or classroom activities and program participants for possible use in advertising, brochures, and the Website. All photos remain the property of AAE

New Refund Policy: All requests for refunds must be made in writing (email accepted). Refund of fees will only be given if requested at least 72-hours before the first scheduled class meeting. There is a \$25 service fee for cancellations. No refunds will be granted after class start date. A complete refund (no processing fee) will always be made if AAE cancels a class. Please choose your classes carefully.

Extenuating Circumstances Refund Policy due to Unforeseen Events (i.e. pandemic) and/or Natural Disaster: Due to the fluid nature of unforeseen events (i.e. pandemic) and/or natural disasters, an extenuating circumstances refund policy may apply for course fee refunds.

Class Cancelled: Automatic refunds (no processing fee) will be processed by AAE if a class is cancelled due to the unforeseen event and/or natural disaster.

Class Postponements: If a class is postponed due to the unforeseen event and/or natural disaster, and you are unable to attend the postponed class as scheduled, a full refund (no processing fee) will be granted provided students notify the AAE office within 72-hours of class postponement announcement.

Class Instructional Platform Change: If the class instructional platform is changed due to the unforeseen event and/or natural disaster (i.e. face-to-face changed to online/distance learning, etc.) and a student has already attended the initial class instruction, but now wishes to cancel the class due to the change of instructional platform, a prorated refund will be issued and a \$25 service fee will be applied.

I have read and fully understand the agreement above, assume all risk for any injuries sustained and consent to emergency medical treatment. I also have read and agree to abide by the registration/refund policies published in the current AAE brochure and the AUHSD [Student Internet and Network Responsible Use Agreement](http://www.acalanes.k12.ca.us/forms/StudentUseAgreement.pdf) currently posted online at: <http://www.acalanes.k12.ca.us/forms/StudentUseAgreement.pdf>

Signature: _____ Date: _____

Last Name: _____ First Name: _____

Home Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Course #	Title	Fee	Day	Time	Instructor

Make checks payable to **Acalanes Adult Education, (AAE)**. Credit Card: MasterCard VISA Discover

Account # _____ Exp Date: _____ CCV _____