

# KILOBYTES

The Quarterly Newsletter of the  
Computer Club of Rossmoor

P.O. Box 2070, Walnut Creek, CA 94595

(925) 280 - 3984

Computer Club website <http://carossmoorcomputerclub.com/>



December 2015

## PRESIDENTS MESSAGE

Warmest greetings to you all for the Holiday. May you enjoy this holy season.

How quickly the months go by before you realize the year is drawing to a close; time to recollect the many plans we made. Some, materializing, some put on the back burner for future consideration and action and some just didn't make the grade.

During the past three months four of our Board members retired, having served the membership for more years than I can remember. I want to express thanks and gratitude on behalf of the Board and membership to: Jim Bradley, Jan Hjorth, Jo Jones and Monte Hall for their talents and dedication in serving the Rossmoor Computer Club.

The Board and our volunteers have worked endlessly this past year to bring new concepts and new approaches to help members with information and services available in the ever changing computer sciences. We will continue to



bring as much support and education in computer sciences that we are capable of.

Free Seminars held this year in the Fireside room at Gateway proved to be well received in both attendance and subject interest. Our education committee; Jan Barnes, Teresa Brock and Bill Hammond will be exploring topics to again present timely programs, as well as new courses of interest in 2016.

In October volunteers enjoyed their annual luncheon held at Creekside Clubhouse and now look forward to our New Year's dinner for the membership Friday, January 15<sup>th</sup> in the Fireside room at Gateway. Watch for an email and an announcement in the Rossmoor News.

My wish to all is peace and happiness for this coming year.

Muriel E. Wyro  
President

# Computer Is Not Working Properly

Kathy Stephens

What do you do when your computer is not working properly? You don't know how computers work and your geeky friend is out of town. Before you call for a professional computer technician and pay a hefty fee try a little troubleshooting on your own. In the process you may find that your problem is resolved.



## Computer and Accessories

- Check that all cables are properly and securely attached.
- Check that all equipment is plugged into a working power source. Check that the power strip is plugged in and turned on. You may want to test that it works by plugging another electrical device such as a lamp into it and see if functions properly
- Check that all equipment is turned on.
- Reboot your machine. This is done by turning it off and unplugging it from the power source. Leave it unplugged for two minutes. Then plug it in, turn it on and see if the problem is solved. To completely disconnect the power to laptops you will need to remove the battery. Leave it out for two minutes and then put it back into the laptop.

## Internet Connectivity

- If everything is working but you cannot get to the Internet then disconnect the computer, router and modem from their electrical power source in this specific order. 1. Computer/laptop, 2. Router, 3. Modem. Leave unplugged for two minutes and then reconnect in the reverse order. Wait for the lights to appear on each device before reconnecting in the next one.
- If you are using WIFI make sure that your computer/laptop has WIFI turned on and airplane mode turned off. Check that you are connected to the correct wireless network.

If you have tried all of these tips and are still having a problem then it's time to take advantage of the free house call service that the Computer Club of Rossmoor offers to current members living in Rossmoor.

In the interim you are welcome to use the public computers at the Computer Center located just outside of the Redwood Room in the Gateway complex.

**TIP:** Be sure to have all pertinent passwords available and current. Reset all passwords that you've forgotten or don't know.



**VOLUNTEERS WANTED**

Help is needed at the Computer Club to meet, greet and help fellow students. Tuesday and Thursday mornings and or afternoons.

If interested please call Teresa Brock at 943-7487 or 280-3984



**Tech support available at the Computer Center**

Monday 10 a.m. - 12:00 p.m.	Help for Android devices and cell phones
Tuesday 10 a.m. - 12:00 p.m.	Help for Windows problems and laptop repairs
Wednesday 10:a.m. – 12:00 p.m.	Help for Macs
Friday 1:30 p.m. – 3:30 p.m.	Help for iPads and iPhones

# WINTER CLASSES

Three week / 6 meeting classes  
\$30 members - \$45 non members

Windows 8.1	Jan 5 -21	Tues &Thurs	1-3pm	Olsen	Limit 15	420
Learn to use the fun, easy features in Windows 8.1						
IPad I	Jan 5 -21	Tues &Thurs	10-noon	Olsen	Limit 15	421
Bring your IPad and learn to be a “power user”						
IPad II	Feb 2 - 18	Tues &Thurs	10–noon	Olsen	Limit 15	421
You know the basics, now bring your IPad and learn even more						
Picasa	Feb 23 – Mar 10	Tues &Thurs	10-noon	Olsen	Limit 15	421
Learn to organize, edit, and share your photos with this free new tool						

Open Lab Times \$10 members - \$15 non members				
<b>Wednesday</b>	1-3pm	Jan 27	421	Olsen
<b>Wednesday</b>	1-3pm	Feb 24	421	Olsen
<b>Thursday</b>	1-3pm	Mar 10	421	Olsen

**Something New! One week / two meeting classes**  
**\$20 members - \$35 non members**

PC Refresher	Jan 26 & 28	Tues & Thurs	1-3pm	Barnes	421
Brush up on keyboard, mouse, and basic use of Windows					
iPhone	Jan 26 & 28	Tues & Thurs	10-noon	Olsen	Limit 10 421
Get comfortable with making and receiving calls and more on your iPhone					
Word Refresher	Feb 2 & 4	Tues & Thurs	1-3pm	Barnes	421
Brush up your basic Microsoft Word to create documents of all kinds					
Excel Refresher	Feb 9 & 11	Tues & Thurs	1-3pm	Olsen	421
Update your Microsoft Excel spreadsheet and chart skills					
PowerPoint Refresher	Feb 16 & 18	Tues & Thurs	1-3pm	Barnes	421
Bring your slide creation skills up do date on the easy to use PowerPoint					
Email/Internet Refresher	Feb 23 & 25	Tues & Thurs	1-3pm	Olsen	421
Refresh and expand your Internet and Email knowledge					
Android Phones	Mar 1 & 3	Tues & Thurs	1-3pm	Barnes	Limit 10 421
Get comfortable using your Android smart phone for calls and much more					

**Seminars**  
**\$15 members - \$25 non members**

Facebook I	Jan 6	Wed 1-3pm	Olsen	421
Learn to use Facebook to keep in touch with friends and family members				
Files & Folders	Jan 13	Wed 1-3pm	Olsen	421
Learn to organize your computer files to quickly find anything on your computer				
Facebook II	Jan 20	Wed 1-3pm	Olsen	421
Learn more than the basics about this fun to use communication tool				
Windows 10	Feb 3	Wed 1-3pm	Olsen	421
See it in action if you are considering upgrading to this new operating system				
Learn Anything on YouTube	Feb 10	Wed 1-3pm	Olsen	421
See the many useful tutorials available to anyone, on any subject on YouTube				
Skype	Feb 17	Wed 1-3pm	Olsen	421
See how easy it is to video/phone your friends and family				
Managing Photos	Mar 2	Wed 1-3pm	Olsen	421
Learn to store and share photos online				
Shop Online	Mar 8	Tue 1-3pm	Olsen	421
Learn how to safely shop on the Internet				
Scan & Download Photos	Mar 9	Wed 1-3pm	Olsen	421
Learn to download and scan photos				

## INFORMATION ON ENROLLING IN A CLASS OR SEMINAR

Classes and seminars are offered by the Rossmoor Computer Club in conjunction with the Acalanes School District.

Fees are shown on the Enrollment form. Notice the discount for being a Club Member.

Please sign-up early to reserve a seat as some classes have limited seats. Sign-up and pay fees at Gateway Center, or print the enrollment form and mail it along with a check to Computer Club of Rossmoor, POB 2070, Walnut Creek, CA 94595.

We will require a minimum of 6 students for a class to go, otherwise it will be canceled

Checks should be made payable to Computer Club of Rossmoor. The Club cannot accept credit cards and refunds are not available.

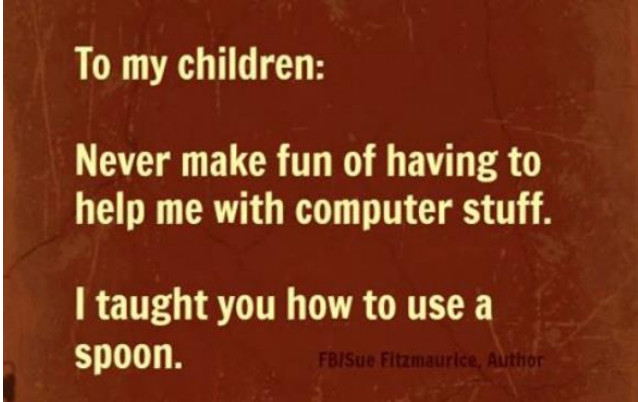
Confirmation of enrollment and class availability can be obtained by calling the Club's Gateway Computer Center at (925) 947-4527, or the Club's Admin Office at (925) 280-3984.

Textbooks are required for classes that meet 6 times.

Textbooks are required for classes that meet 6 times. Please check the club website, <http://carossmoorcomputerclub.com/>

--Classes & Seminars page for detailed descriptions and the required text books. All classes involve hands-on learning. Seminars are lecture demonstration.

Classes and seminars are held at Acalanes' Del Valle Education Center located at 1963 Tice Valley Blvd, Walnut Creek. Classrooms and the Club's Admin Office are located in lower campus building rooms 420 and 421. Access is obtained by driving to this location, or walking through the fence gate on the backside of Rossmoor's Del Valle Fitness Center. On class and seminar meeting dates, the gate entrance bell is activated.



# ENROLLMENT FORM

Three week / 6 meeting classes    \$30 members - \$45 non members				Course	Check-off
Windows 8.1	Tu & Th 1-3pm	Jan 5 -21	Limit 15	06-4730	
IPad Level 1	Tu & Th 10-noon	Jan 5 -21	Limit 15	06-4731	
IPad Level 2	Tu & Th 10-noon	Feb 2 - 18	Limit 15	06-4732	
Picasa	Tu & Th 10-noon	Feb 23 – Mar 10	Limit 15	06-4733	

One Week / two meeting classes    \$20 members - \$35 non members				Course	Check-off
PC Refresher	Tu & Th 1-3pm	Jan 26 & 28		06-4734	
IPhone	Tu & Th 10-noon	Jan 26 & 28	Limit 10	06-4735	
Word Refresher	Tu & Th 1-3pm	Feb 2 & 4		06-4736	
Excel Refresher	Tu & Th 1-3pm	Feb 9 & 11		06-4737	
PowerPoint Refresher	Tu & Th 1-3pm	Feb 16 & 18		06-4738	
Email/Internet Refresher	Tu & Th 1-3pm	Feb 23 & 25		06-4739	
Android Smart Phones	Tu & Th 1-3pm	Mar 1 & 3	Limit 10	06-4840	

Seminars    \$15 members - \$25 non members			Limit - none	Course	Check-off
Facebook 1	Wed 1-3pm	Jan 6		06-4831	
Files & Folders	Wed 1-3pm	Jan 13		06-4832	
Facebook 2	Wed 1-3pm	Jan 20		06-4833	
Windows 10	Wed 1-3pm	Feb 3		06-4834	
Learn Anything on Youtube	Wed 1-3pm	Feb 10		06-4835	
Skype	Wed 1-3pm	Feb 17		06-4836	
Managing Photos	Wed 1-3pm	Mar 2		06-4837	
Shop Online	Tue 1-3pm	Mar 8		06-4838	
Scan & Download Photos	Wed 1-3pm	Mar 9		06-4839	

Open Lab Times    \$10 members - \$15 non members			Course	Check-off
Wed 1-3pm	Jan 27	No limit	06-4930	
Wed 1-3pm	Feb 24	No limit	06-4931	
Thur 1-3	Mar 10	No limit	06-4932	

## Winter 2016 Classes, Seminars, and Open Lab

I would like to enroll in the subject(s) check-marked above.

Name (print clearly) \_\_\_\_\_

Phone \_\_\_\_\_ Date \_\_\_\_\_

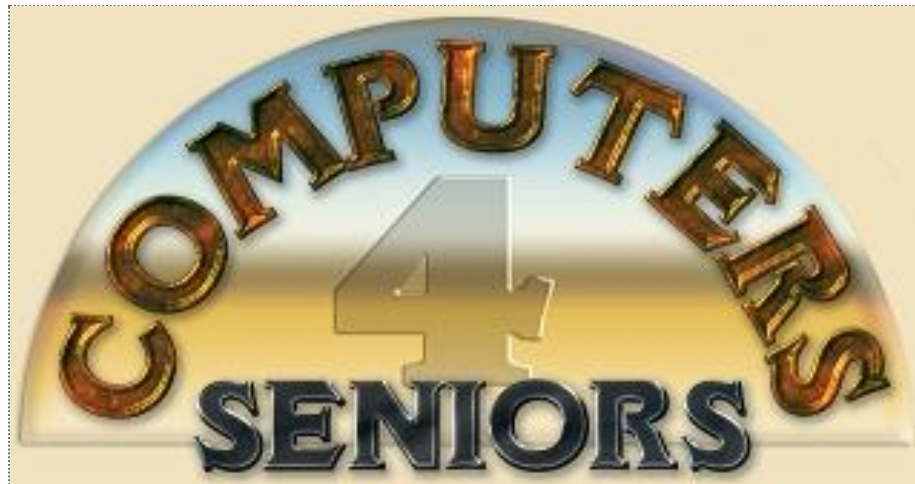
Payment by Cash \_\_\_ or Check \_\_\_ payable to CCR    Total Amount \_\_\_\_\_

Checks may be mailed to Computer Club of Rossmoor, POB 2070, Walnut Creek, 94595

**Please Note:** Classes are held at Del Valle Education Center, lower level. All classes held in room 421 except Windows 8.1 in room 420. Minimum class size of 6 is required. Refunds are made only for class cancellation or withdraw ahead of first class meeting date. More information or directions, if needed, can be obtained by calling (925) 280-3984. Textbooks may be required for 6-meeting classes, but not for other classes.







**Computer Club of Rossmoor**

<p><b><u>Officers:</u></b></p> <p><b>President</b> Muriel Wyro</p> <p><b>Vice President</b> Teresa Brock</p> <p><b>Secretary</b> Kathy Stephens</p> <p><b>Treasurer</b> Sandy Helmus</p>	<p><b><u>Board of Directors:</u></b></p> <p>Teresa Brock</p> <p>Jan Barnes</p> <p>Gloria Crabbe</p> <p>Bill Hammond</p> <p>Sandy Helmus</p> <p>Leonard Krauss</p> <p>Jeanette Massery</p> <p>Kathy Stephens</p> <p>Paul Wilson</p> <p>Muriel Wyro</p>
<p><b>Web Master</b> Jan Barnes</p>	
<p><b><u>Past Presidents:</u></b></p> <p>Al Halpern</p> <p>Barney Teich</p> <p>Homer Myers</p> <p>Leonard Krauss</p>	<p><b><u>Kilobytes Staff:</u></b></p> <p><b>Production</b> Roxana Khachadourian</p> <p><b>Distribution</b> Bill Hammond</p>